

Employee Resource Group Fund Application Form

Date submitted:

Name of Employee Resource Group (ERG):

Name of Sponsoring Faculty or Unit and Key Contact:

ERG Primary Contact name, title, email address and phone number:

ERG Secondary Contact name, title, email address and phone number:

1. Provide a brief description of the ERG's purpose and membership.
2. Describe the activities the ERG has completed or planned in the present fiscal year or plans to coordinate in next fiscal year (May 1 to April 30).
3. Provide an estimate of approximate start-up and/or operational expenses over the present or next fiscal year.
4. What is your plan for communications / social media and web presence?

ERGs may make an initial application at any time; applications for funding for subsequent years should be submitted by April 1. Send completed forms to vpcei@queensu.ca.