**Senate Committee on Academic Development**
Report to Senate – Meeting of May 26, 2010

# Proposal to introduce a new Bachelor of Fine Art Honours Major ARTF in the Faculty of Arts and Science

## Introduction

The proposal to introduce a new Bachelor of Fine Art Honours Major ARTF in the Faculty of Arts and Science was reviewed by the Senate Committee on Academic Development (SCAD) at its meeting of May 5, 2010. J. Pierce, Associate Dean of the Faculty of Arts and Science, attended the SCAD meeting to speak to the proposal and to answer questions from members of SCAD. Members of SCAD were also provided with background documentation provided by the Faculty of Arts and Science. A copy of the documentation is attached to this report.

## Analysis and Discussion

The following should be noted:

- If approved, the Bachelor of Fine Art Honours Major ARTF will replace the current Bachelor of Fine Art Special Field Concentration;
- Introduction of a Major concentration that requires 10 core courses compared to 15 core courses for a Special Field Concentration will give students more flexibility when choosing electives. It will also provide a more sustainable teaching load for the Department of Art;
- Admission requirements will not change and qualified students will continue to be admitted directly into the Fine Art program. The number of students admitted into the Fine Art program will also remain the same;
- Students who wish to take Art History in conjunction with Fine Art can continue to do so by combining the BFAH Major ARTF with a Minor in Art History;
- Students who are currently registered in the Special Field Concentration will be given the option of remaining in the program or transferring to the Major program.

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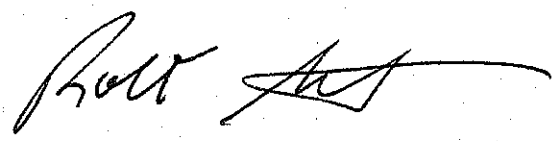
## Conclusions/Recommendation

Recommendation:
**that Senate approve the proposal to introduce a Bachelor of Fine Art Major ARTF in the Faculty of Arts and Science to replace the current Bachelor of Fine Art Special Field Concentration ARTF, with an implementation date of 1 September 2010.**

Respectfully submitted,



Bob Silverman
Chair, Senate Committee on Academic Development

**Committee Members:**

**Members**
N. Chesterley
J. Emrich
P. Fachinger
N. Fulford
A. Jack-Davies
P. Oosthuizen
T. Shearer
B. Silverman (Chair)
D. Stockley
R. Ware
P. Watkin (Secretary)

# Senate Budget Review Committee

Report to Senate – May 12, 2010

## Proposal to establish a Program – Bachelor of Fine Arts (Honours, Major ARTF)

### Introduction

On May 3, 2010, the Senate Budget Review Committee (SBRC) met to discuss the Proposal to establish a Program – Bachelor of Fine Arts (Honours, Major ARTF).

### Analysis and Discussion

The committee saw this proposed program essentially as a re-bundling of existing courses.

### Conclusions/Recommendation

Members of the committee saw no major resource implications with the proposed program and voted unanimously to recommend to Senate that they approve the Proposal to Establish a Program – Bachelor of Fine Arts (Honours, Major ARTF.

Respectfully submitted,

J. Helland,
Chair, Senate Budget Review Committee

Committee Members:
H. Averns
P. Boag
I. Cameron
D. Janiec
S. Heard
J. Helland (Chair)
A. Husain
S. Kalb
E. Nkole
V. Pakalnis
D. Pointer

ART (Fine Art)

(all)

# Senate Committee on Academic Development
# and
# Senate Budget Review Committee

## Program Approval Submission 2009-10

approved (Curr. Cmttee) 10.02.09

***This form is to be used when seeking approval for all new or substantially revised programs of study leading to a degree, diploma or certificate***

**FACULTY/SCHOOL:** ARTS AND SCIENCE

**PROPOSED NEW PROGRAM:** BFAH MAJOR ARTF

**PROPOSED IMPLEMENTATION DATE:** SEPTEMBER 2010

**DATE OF FACULTY BOARD APPROVAL:** 26 March 2010

**SUBMISSION CONTACT**

**NAME:** Janet Winton, Associate Professor

**TELEPHONE:** 77353

**EMAIL:** jw5@queensu.ca

**SIGNATURE OF THE DEAN:** [signature] **DATE:** 19 Jan 2010

Please note that program proposals must receive the approval of Faculty Board prior to being submitted to the Senate Office for referral to the Senate Committee on Academic Development (SCAD) and the Senate Budget Review Committee (SBRC), which will then make their recommendations to Senate.

**The criteria requested in PART A should be regarded as the minimum criteria for the assessment of academic programs. Any unit planning a new program should show how not only the criteria listed below but also, where appropriate, those required by the Undergraduate Program Review Audit Committee and those of the Ministry of Training, Colleges & Universities have been taken into account. For further information, please refer to the Senate Policy "Policies and Procedures for Establishing New Undergraduate Programs"** (http://www.queensu.ca/secretariat/senate/policies/newprog/index.html)

## PART A

**1. OBJECTIVES:**

Please summarize the rationale for introducing this program. The program should be consistent with the Queen's mission, the academic plans of the unit including its teaching and research strengths, the relation of the unit with other academic units and the standards, educational goals and learning objectives of the degree. Explain how this program will achieve the expected academic quality. Please identify the Faculty, School or Department, which will be administratively responsible for the academic aspects of this program such as supervision of graduate students, curriculum development and the Internal Academic Review Process.

The BFAH Major ARTF is being introduced to replace the current BFAH SPF ARTF. The proposed BFAH Major ARTF requires fewer concentration courses (10.0 as opposed to 15.0 for the SPF) and will allow students the option of combining the Major with a Minor in other subjects. To construct the Major, the Fine Art curriculum committee has reduced the number of Art History courses originally required as part of the Special Field Concentration (SPF). The Fine Art concentration courses remain the same as in the SPF. Students who wish to have the full range of Art History courses as part of their degree will still be able to take the same combination of Fine Art and Art History courses by combining the BFAH Major ARTF with the Minor in Art History.

The BFA Major will bring the Fine Art program more in line with other Faculty of Arts and Science programs. It will also broaden student flexibility in course options. Students will benefit from the proposed BFA Major in that Fine Art course requirements will remain similar to the Special Field Concentration in terms of Fine Art course choices and credit requirements, similar to other Canadian University Fine Art program requirements. The requirement of two Art History courses will permit students' good flexibility in their other course selection and allow use of the two Art History Supporting credits toward a Minor in Art History.

It is hoped that this program can be offered beginning September 2010. Students who are currently registered in the SPF will have the opportunity to remain in the program until graduation; however, we will also allow those interested in transferring to the Major to do so during the course selection period in Spring 2010.

**2. ADMISSION REQUIREMENTS:**

The admission requirements (preparation and achievement) should be appropriate for the learning objectives of the program and the institution to ensure the appropriate quality of student applicants. In no case should admission requirements be lower than the published minimum standards for the University. Indicators of student demand including applications, registrations, projected enrolment levels, and of the quality of students must be considered. Where admission is competitive, actual admission requirements may be higher than the published minimum standards. Information about anticipated enrolments should also be included.

There is no change to admission requirements. Students will still apply directly to the Fine Art program and admission will be based on a combination of pre-university grades and on a portfolio submission.

**3. CURRICULUM:**

Provide a detailed overview of the proposed program, along with the proposed *Calendar* description. Details such as course requirements (core, supporting, recommended, optional courses), prerequisites,

problems students may encounter and new courses being proposed for the program should be included. The structure and curriculum of the program should be appropriate for its learning objectives.

The proposed BFAH Major ARTF degree will require 20.0 credits: 10.0 credits in Fine Arts, 2.0 supporting credits in Art History and 8.0 elective credits. The first year Art History course requirement is ARTH 120; the second year Art History courses are recommended: ARTH 227 or ARTH 231* and ARTH 232*). The courses will be allotted as follows:

1. **CORE COURSES (10.0 credits)**

   a. 2.0 credits in ARTF 127/1.0, ARTF 128/1.0.
   b. 2.0 credits in ARTF 227/1.0, ARTF 228/1.0.
   c. 3.0 credits in ARTF 337/1.5, ARTF 338/1.5.
   d. 3.0 credits in ARTF 447/1.5, ARTF 448/1.5.

2. **OPTION COURSES (0.0)**

   NONE

3. **SUPPORTING COURSES (2.0 credits)**

   a. 1.0 credits in ARTH 120/1.0
   b. 1.0 credit in ARTH (with ARTH 227/1.0 or ARTH 231*/0.5 and ARTH 232*/0.5 *recommended*)

The Calendar Description will be as follows:

**Bachelor of Fine Art (Honours) - BFAH**
**Major Concentration - MAJ** (consists of 10.0 credits studio, 2.0 supporting credits and 8.0 elective credits to total 20.0)
**Fine Art - ARTF**
The program combines a balance of studio practice; theoretical, experimental and critical studies required in the practice of fine art, art history and other studies. It is suitable for students wishing to enter professions requiring visual arts training including art education at all levels. The demanding fine art content challenges students to develop their understanding of art through experience as artists as well as through historical studies. The practice of art is supplemented by a program of lectures and critiques from visiting artists and educators. Over the four years of study, students complete 10.0 credits in fine art, 2.0 supporting credits in art history and 8.0 elective credits. The 2.0 supporting credits in art history can be used toward a minor concentration in art history. A minor concentration, 5.0 credits in another field, is also possible.

To obtain satisfactory standing in any year, a student must achieve at least 60 per cent in all fine art courses required for the concentration and an overall average of 60 per cent. Normally, a student falling below 60 per cent in any fine art course will be required to repeat the course or to withdraw from the program.

The normal sequence of courses for the Major Concentration in Fine Art is shown below.
YEAR 1 ARTF 127, ARTF 128, ARTH 120; 2.0 elective credits.

*12 hours studio classes plus a minimum of 12 hours independent studio activities per week.*
YEAR 2 ARTF 227, ARTF 228, 1.0 credit in art history (ARTH 227 or ARTH 231* and ARTH 232* are recommended); 2.0 elective credits.
*12 hours studio classes plus a minimum of 12 hours independent studio activities per week.*
YEAR 3 ARTF 337; ARTF 338; 2.0 elective credits.
*24 hours studio activities per week.*
YEAR 4 ARTF 447, ARTF 448; 2.0 elective credits.
*24 hours studio activities per week.*

**Transfer Students**
Applicants who have not completed a degree and wish to transfer to the Bachelor of Fine Art program from another accredited post-secondary institution must have completed the equivalent of ARTF 127 and ARTF 128 with minimum admissions average and undergo a portfolio examination. Applicants wishing to transfer to the Bachelor of Fine Art program from another Faculty or School at Queen's must have successfully completed ARTF 105 and ARTF 110 and undergo a portfolio examination. If admitted to first year, students must complete ARTF 127 and ARTF 128, and will lose credit for ARTF 105 and ARTF 110. If admitted to the second year of the program ARTF 105 and ARTF 110 will count for ARTF 127 and ARTF 128. Transfer into second year is extremely rare. All entrants into the Bachelor of Fine Art program with advanced standing must satisfy the academic requirements of the full program.

**4. TEACHING:**
Briefly explain how the intended mode of delivery (including, where applicable, distance or on-line delivery) and standards of instruction for this program are appropriate to meet the program's learning objectives.

There will be no change to the mode of course delivery or standard of instruction.

**5. EVALUATION OF STUDENT PROGRESS:**
Briefly explain the intended method of evaluation of student progress and how it is appropriate for this program.

There will be no change to methods of evaluation of student progress.

**6. EQUITY:**
This program's planning, development and implementation should be consistent with the equity goals of the University and must avoid direct, indirect and systemic discrimination.

**7. HUMAN RESOURCES:**
Please demonstrate that the number, quality and academic expertise of the faculty in the area of the proposed program are sufficient to meet the demands of the program. Where appropriate, the availability of support staff, teaching and laboratory assistants should be indicated. (Additional details should be provided on the Resource Implications Checklist in **PART B** of this form).

The four FTEs will teach all required Fine Art courses of the proposed BFAH Major.

**8. PHYSICAL AND INFORMATION RESOURCES:**

Please provide a summary of available or required program-specific resources, such as: classroom requirements, laboratories, information technology services and facilities, and library facilities and information resources (including unique and special collections). (Additional details should be provided on the Resource Implications Checklist in **PART B** of this form).

Studio spaces in Ontario Hall will be used for Fine Art course instruction. In addition, the BFA woodshop and department Multi-Media Lab will be used to support course teaching and also be used by students outside of class-time. As such, there is no change to in the physical resources required.

**9. FINANCIAL RESOURCES:**

There should be evidence of sufficient resources to introduce and maintain the program for a reasonable period of time. This should include consideration of any additional funds from internal sources and from government or other external sources as well as possible financial impact of the programs on other programs, within and outside the unit. (Additional details should be provided on the Resource Implications Checklist in **PART B** of this form).

**10. SOCIETAL CONTEXT (STUDENT DEMAND, SOCIETAL NEED, DUPLICATION):**

Please provide a summary of how this program is expected to meet student demand and societal need. Evidence of student demand could include: projected enrollment levels, application statistics, origin of student demand (domestic and international), and duration of projected demand. Evidence of review and comment by appropriate student organizations should be provided. Please explain how the program will fulfill a societal need in specifically identified fields (academic, public and /or private sector) and consider the probable availability of positions on graduation, the likelihood of attracting out of province or international students and the equity implications of the program, In the case of a professional program, discuss its congruence with the regulatory requirements of the profession. Please cite similar programs offered by other institutions and provide evidence of additional societal need and/or student demand as well as indicate innovative and distinguished aspects of the program.

There is a rise in student demand for a BFAH Major degree that allows for broader selection of elective courses. It is expected that the BFAH Major will attract more student portfolio submissions.

**11. LEARNING AND PROGRAM OUTCOMES:**

While the aim of a university education is to produce educated individuals who possess good judgment and the capacity for critical thought, it is also important to consider specific indicators of learning and program outcomes, such as a graduation rate, length of studies, job placement, external scholarships, awards of graduating students, results of professional certification or licensing examinations, etc. Please discuss the anticipated outcomes of this program.

The Bachelor of Fine Art Major will make our graduates more competitive in graduate school and job placement. The broad choice of elective courses will allow students to tailor their selection to their personal future goals and the potential related requirements.

**12. OTHER ISSUES:**

Please describe any additional special considerations with respect to this program.

## PART B - RESOURCE IMPLICATIONS

### 1. SUMMARY OF RESOURCES REQUIRED

***If you are unsure of the resource implications for any of the following, please consult with someone in the affected department or unit.***

Please summarize the ***additional*** resources needed to implement the program:

a) FACULTY_____ None_____
(number of half courses)

b) STAFF _____ None _____
(number or fraction of FTEs)

c) TEACHING ASSISTANTS _____ None _____
(number of student-courses)

d) PHYSICAL FACILITIES:

Please describe the space resource implications of the proposal in terms of the following (include both size (in terms of # of students) and frequency (number of hours per week required))

1. Classrooms _____No additional classroom needs
2. Laboratories_____ No additional Laboratory needs
3. Offices _____ No additional Office needs

*For number d) 3 above, please reallocation or reconfiguration of space is required. If so, appropriate approval must be appended.*

e) INFORMATION FACILITIES

Please indicate the ITS resource implications for the proposal in terms of requirement for

1. Hardware _____ None _____
2. Software / Internet _____ None _____
3. Audio-Visual _____None _____
4. Telecommunications _____None _____

f) LIBRARY SERVICES

Please indicate which of following new library resources will be needed:

journals
print monographs
audio visual material
historical documents
electronic databases
statistical / geospatial data

Indicate the likelihood of the program having an impact on Library staffing?

_____ None _____

g)UNIVERSITY REGISTRAR

Please indicate the resource implications for the proposal in terms of requirement for

1. Scholarships / Bursaries _____ None _____
2. Registration / SIS Programming _____ None _____
3. Timetable _____ None _____
4. Admission (Graduate / Undergraduate) _____ None _____
5. Convocation _____ None _____

h)OTHER UNIVERSITY SERVICES

Please indicate the resource implications for the proposal in terms of requirement for

1. Financial Services _____ None _____
2. Human Resources _____ None _____
3. Advancement _____ None _____
4. Student Services _____ None _____
5. Residences _____ None _____
6. Other _____ None _____

## 2. NEW EXPENDITURES

What **new** funds will be needed for each of the following? One-time $ are monies that will only be required once for startup. Base $ are funds that will continue to be needed year after year. Please attach some backup to show how the numbers were calculated.

e.g. Staff - Base $60,000 (1.5 FTE @ $40,000))

| | ONE TIME $ | BASE BUDGET $ |
|---|---|---|
| FACULTY | | |
| STAFF | | |
| TEACHING ASSISTANTS | | |
| STUDENT ASSISTANCE (Grad) | | |
| OTHER NON-SALARY | | |
| **TOTAL** | | |

## 3. FUNDING SOURCES

Please show the source of the **additional and/or re-allocated funds** needed for the proposal. What amount will be re-allocated from within the department's budget, from within the faculty's budget, from within the University's budget and how much will come from tuition or other sources. One-time $ are monies that will only be required once for startup. Base $ are funds that will continue to be needed year after year. The total costs in section 2 (Cost Breakdown) must match the total costs in section 3 (funding sources)

| | ONE TIME $ | BASE BUDGET $ |
|---|---|---|
| DEPARTMENT BUDGET | | |
| FACULTY BUDGET | | |
| UNIVERSITY BUDGET | | |
| TUITION REVENUE | | |
| OTHER SOURCES | | |
| **TOTAL** | | |

If other sources are used, please list the sources and indicate if the funds have been applied for and if they have been secured.

_____

_____

_____

_____

_____

## 4. IMPACT ON ENROLMENT

**a)** How many students are expected in the program?

30 admitted each year as is the current practice

**b)** How many new students will the program attract to Queen's University? _None_____

(i.e. students in the program that are not transfers from existing programs currently being offered at Queen's)

**c)** How many students must be accommodated by other departments / units? _____None___

(Please indicate which departments / units will be affected and how.)

## 5. NET IMPACT OF THE PROPOSAL

Please summarize any other resource or funding implications of the proposal.

## 6. SIGN-OFF

Following Faculty Board approval, signatures from the following individuals listed below must be obtained to verify that they have reviewed this proposal. Supplementary comments may be appended and so indicated by checking the box beside the appropriate signature.

| Title | Comments Appended | Signature |
|---|---|---|
| Department Head | | |
| Dean or Associate Dean | | |
| Dean of Student Affairs | | |
| University Librarian | | |
| Director, Information Technology Services | | |
| University Registrar | | |
| Associate VP (Operations & Facilities) | | |
| Vice-Principal (Finance & Administration) | | |
| Vice-Principal (Academic) | | |

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## 6. SIGN-OFF

BFAH Major ARTF

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