

Meeting Notes



Meeting:	IBPAC Joint Health and Safety Committee	Date & Time:	Sept. 25th, 2024 10:00am - 11:00am
Where:	Zoom (via email and calendar invite)		
Chair:	Aaron Holmberg		
Attendees:	Brittainy Bonnis - NA Brian Frommer Dan Langham Cam Miller Dan Tremblay Jeffery Thomas Gordon Smith Denise Arsenault Janelle MacPherson-Kenney		
Regrets:			

Discussion Item	Attachment
1. Call to order	DT DA
2. Approval of the agenda	DT DA
3. Approval of meeting minutes from May 2024	AH JK
4. Joint Facility Inspection Report - Cam, Aaron - No issues from building inspection; chiller issue over the summer, but was fixed relatively quickly	AH CM
5. IBCPA Security preparedness for events - Gordon and Janelle - Increase in security issues due to controversial nature of the presenters - No damage to building, but some “vandalism” - Need to have a continuing relationship with Queen’s Security and be more proactive and not reactive to potential security risks - If event is identified as controversial, Security will be onsite from the beginning - Ongoing discussions with Isabel, renter, Security about the response if needed; being proactive instead of reactive	

Discussion Item	Attachment
<ul style="list-style-type: none"> - Denise - can security come through the building on a regular basis (daily & during the day) - Denise brought up that the doors closest to the Tett can be pulled open with enough force; Fix-It has been working with contractors to resolve the issue 	
<p>6. Updates from Queen's Health & Safety - Dan L</p> <ul style="list-style-type: none"> - Committees were aware of updated policies - emailed recently and instructions to update H&S Safety Boards - Distribution of new "Green Books" over the summer - Releasing a new version of the "Bat Safety Bulletin" - rabies in humans from bats; what to do if you see/come in contact with bats - Safety Officer Training to occur in November - Injury Stat packages being sent to committees shortly; how does it compare to other institution, etc.; what can be done to mitigate risks 	
<p>7. Overall Updates - General Department Updates:</p> <ul style="list-style-type: none"> • <i>Isabel building as a whole - JANELLE / GORDON</i> - <i>10th Anniversary reception this past weekend</i> - <i>Architects were onsite and did a presentation; they were really pleased with how building looks after 10 years; impressed with the maintenance</i> - <i>Giant pothole in the driveway to be addressed</i> - <i>Visting the patio stones from the front entrance; trip hazards & issue for snow removal</i> <ul style="list-style-type: none"> • Departmental updates from each rep - Denise - added layer of approval for events - needs to be approved by the dean; any gathering that is large in scale that includes students, staff, faculty; no thresholds in the policy - Dan T - wind ensemble rehearsals - warm on the 11th in the RH; back to normal; time of year where people are getting sick 	
<p>8. Other Business</p>	
<p>9. Adjournment</p>	<p>DA DT</p>