

## Meeting Notes



<b>Meeting:</b>	<b>IBPAC Joint Health and Safety Committee</b>	<b>Date &amp; Time:</b>	<b>May 16, 2024 3:15pm - 4:15pm</b>
<b>Where:</b>	<b>Zoom (via email)</b>		
<b>Chair:</b>	<b>Janelle MacPherson-Kenney</b>		
<b>Attendees:</b>	Brittainy Bonnis Dan Langham                      Cam Miller Dan Tremblay                      Jeffery Thomas Julia Stroud Denise Arsenault Aaron Holmberg		
<b>Regrets:</b>	Brian Frommer		

Discussion Item	Attachment
1. Call to order	JH/CM/DA
2. Approval of the agenda	CM/AH
3. Approval of meeting minutes from December	DA/AH
4. Joint Facility Inspection Report - Cam, Aaron <ul style="list-style-type: none"> <li>- Pitting in stage door corner - PPS emailed - status update?</li> <li>- Wood starting to pop out in the Lobby - reported</li> <li>- Janelle - monthly meetings with Gord Meacher - let her know of issues so she can address with him</li> </ul>	
5. Updates from Queen's Health & Safety - Dan L <ul style="list-style-type: none"> <li>- Spring/Summer newsletter recently came out; focus on outdoor items for field research</li> <li>- Reminding people of off-site activity safety policy/APP for support for OCAS</li> <li>- Summary of training and upcoming dates</li> <li>- Future reachout for JHSC training - Part 1 may be virtual/Part 2 undecided at this time</li> </ul>	

Discussion Item	Attachment
- Hoist Crane/Rigging inspections to happen in July/August	
<p>6. Overall Updates - General Department Updates:</p> <ul style="list-style-type: none"> <li>a) <i>Isabel building as a whole - JANELLE /GORDON</i></li> <li>b) <i>10<sup>th</sup> Season as of Sept. - lots of visitors/eyes on the building; repairs, on-going wear &amp; tear items to be fixed</i></li> <li>c) <i>New furniture for Green Room, Cushions for the wall overlooking Lake Ontario and sections inside the Performance Hall</i></li> <li>d) <i>Lighting on the patio in in progress and the building name at the front of the building</i></li> <li>e) <i>Loading dock/wedding season - keep the area clean and unblocked</i></li> <li>f) <i>Chiller repairs so we get out in front of past year issues</i></li> <li>g) <i>Migration of Door Locking Systems</i></li> <li>h) <i>DFM Archival Room having temperature issues</i></li> <li>i) <i>Working with custodial to change our operating hours for the summer</i></li> <li>j) <i>Departmental updates from each rep</i></li> <li>k) <i>Cam/Denise - issues mentioned above</i></li> <li>l) <i>Julia/Dan T - No issues</i></li> <li>m) <i>Brittainy - surprised there was no meeting since December</i></li> </ul>	
7. Other Business - NA	
8. Adjournment	DA/DT