

**FACILITIES**  
**JOINT HEALTH AND SAFETY COMMITTEE**

**Agenda**

Wednesday October 16th at 1pm

Meeting Room: 355 King St- RM 231

Attendees:

- Acceptance of agenda
  - Jared Houston and Chris Bagshaw
- Acceptance of minutes of last meeting
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- Business Arising from previous minutes
  - Fire Safety Written Recommendation (attached)
  - Review of Facilities JHSC areas to be inspected
  - OrangeQC feature requests - "Other" deficiency
  - Update committee membership details (emails, phones, meeting location)
  - Water treatment MSDS
    - MSDS provided and awareness training completed for applicable trades team members
  - Training summary
    - Ops. and Maint. pilot program utilizing HREO training system
    - Further training scheduled in October for working at heights and mobile elevated platform
  - Operations and Maintenance SOP review/update
    - Provide overview of updates
  - Information request for November meeting: CSS chemical safety plan (approved chemical inventory, SDS database and binders, disposal of unapproved chemicals, CSS manager enforcement of inspection deficiencies).
  - Dust collector at 355 King Carpenter Shop
    - Operation to be confirmed with Carpenter team members
  - Plan for annual Evaluation as per TOR
    - RACE (Recognize, Assess, Control, Evaluate) workflow discussion
    - NG to attend November meeting
- Monthly Incident reports
  - Injury Report review- Sept 2024

- Near Miss- Kingston Hall room 100B
- Workplace Inspection update
  - Update meeting schedule
- New Business
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- Next Meeting
  - Wednesday November 20, 2024