

Facilities
JOINT HEALTH AND SAFETY COMMITTEE
Agenda of Meeting
Wednesday May 22nd, 2024, 1pm
355 King St. W- Room 231

In Attendance: Barb, Jesse, Ben, John, Dave, Jared, Chris

Regrets: Jamie, Viet

Guest: n/a

Chaired By: Jesse Bambrick

Co-Chair: Chris Bagshaw

Approved minutes from last meeting: YES

Approval of Agenda: YES

Discussion Item	
New Business	
1. Refer to “parking lot” of items for updates	SOP for flooding still outstanding. Nicole G. will join next meeting to discuss orange QC re: inspections turning into work orders. Committee discussed to start with a parking lot fresh items that need time to be completed
2. Review incident reports	Situational awareness was recommended to prevent this scenario
3. Hazardous Waste @ Goodes Hall	- municipal waste in front of dumpsters - hazardous waste being dumped in the dumpsters -introduce new signage -Opportunity to have another dumpster around that time of year -Barb W. to look into this for next year move out
4. Training Records	- Are available at each individual's request
5. Dust Collection in Carpenter Shop	- management to confirm if sufficient - 3 ish machines hooked up at this time
6. Ladder Safety	-clarification: inspect each time before

	use instead of yearly
7. Monthly Fire Alarm inspection reports	<ul style="list-style-type: none"> - committee wanted to know by who? - no alarms heard in last 7 months - occupancy code, should be done monthly -Falling further and further behind in inspections with vacancy in the job -panels are not signed off on -Management to investigate
8. Chemical Treatment SDS Sheets	New training with new chemical – potentially mid-june
9. Meetings go back to monthly	Committee voted to have summer meeting in July and then September would start monthly again
10. SOP- review	<ul style="list-style-type: none"> -New/Revised SOP's were briefly viewed and to be sent out and then posted on site -Digital forms will be available for Hot work/MEWP-
11. Inspection Schedule	REMINDER: Area 1 – Dave Area 2 – Jared/Ben Area 3 – John Area 4 – Jesse -Assign a schedule in Orange QC – Barb W. to discuss at next meeting
Incident Reports to be reviewed	
1. March 24 th , 2024- The worker reported when changing a garbage bag, he lifted it and hurt his shoulder due to the weight	See above.
Inspections Completed	
	Custodial part done at -Kinesiology -Health Studies -Dupuis Hall
Next Meeting: ? July 17 th 1 pm Room 246	

Adjournment

