

**Faculty of Health Sciences
Joint Health and Safety Committee (JHSC)
Minutes of Meeting**

**Wednesday, February 21, 2024 at 1:30 p.m.
Kelly Boardroom, Macklem House/Zoom**

Attendees:	Logan Bale	DBMS	USW Local 2010
	Lisa Butler	Public Health Sciences	QUFA
	Sharon David	SRT	MGMT
	Guilherme de Freitas		PSAC 901 unit 1
	Peter Gagolewicz	DBMS	PSAC 901 unit 2
	Christine Irving	FHS Ops	MGMT
	Dan Langham	EH&S	
	Allison Mackey	Nursing	MGMT
Minutes:	Tammy Henry	FHS Ops	
Co-Chairs:	Yat Tse	DBMS	MGMT
	<i>Worker co-chair vacant</i>		
Regrets:	Anne Biggar	CCTG	Non-union
	John Singleton	Cancer Research Labs	MGMT
Copy to:	Safety Officers, Faculty of Health Sciences Department Heads		

Y. Tse (Co-Chair) called the meeting to order at 1:30 pm.

1) Approval of the Minutes of November 15, 2023

Approved by A. Mackey and seconded by G. de Freitas

Approval of the agenda of February 21, 2024

Approved by P. Gagolewicz and seconded by A. Mackey

2) New Business

2.1 Review Inspection Reporting Structure

Y. Tse welcomed P. Gagolewicz to the committee.

Y. Tse reviewed the inspection reporting structure. There are several new members on the committee and therefore some may not be familiar with how

to schedule an inspection and then forward the documentation to the appropriate person.

2.2 Safety Officer Training

Environmental Health and Safety is offering safety officer training. It is offered in two parts. The first part consists of 3 days of training and the second part is 2 days. D. Langham stated that each committee is required to have one worker representative and one management representative certified. EH&S will be reaching out in the next few weeks to members to see if there is interest in the training.

2.3 Recruitment of Worker Members

We have one new member that has joined as of today, and Y. Tse is hopeful that he has recruited a CUPE 254 member from DBMS. This individual will be contacting her union and ask to volunteer. The union will then contact EH&S. We still require a few more management committee members. It is important to continue to recruit new members as we are having difficulty getting all of our inspections done as we have been short on members.

2.4 Incident Report

A worker had a carpal tunnel workplace injury. Y. Tse asked if the worker had a workplace ergonomic assessment done as this seems to be a repetitive injury. D. Langham will follow up with this WSIB form.

2.5 Inspection Reports

Response – Public Health Sciences, Carruthers Hall and Botterell Hall 2A, Neurosciences Botterell 2

A. Mackey summarized the inspections. The responses for Carruthers Hall indicated that the office spaces didn't have any major concerns. There was a cabinet placed in front of an electrical panel. This was a concern on the inspection before this one. Hopefully this will now be addressed. Botterell Hall 2nd floor Neurosciences also have addressed concerns that were brought forward from the inspection or work orders have been submitted. There is one unclear item which is a smell in Rm. 257 that was noted although the smell wasn't present at the time of inspection. D. Langham indicated that he has asked facilities to bump this up on their priority list. Botterell 2A findings were small.

3) Other Business

3.1 D. Langham report

D. Langham shared that an order is being placed for a set of green books which is a copy of the Act. They will be distributed to departments so that the safety boards have an updated copy. D. Langham reported that there has been orientation training for facilities as it relates to labs. It is hoped that this training will reduce confusion that custodians have around symbols and what they mean within a lab space as well containers and what can be touched.

4) Adjournment

The meeting was adjourned at 2:00 pm.

Minutes approved by:

Co-Chair Y. Tse
(Worker Co-Chair position is vacant)