

## Summer 2025 Teaching Assistant Positions

Several Teaching Assistant Positions are available for the following 2025 Spring/Summer term online courses.

- MATH 121/124 (Differential and Integral Calculus)
- MATH/MTHE 225 (Differential Equations)

**Deadline for applications is Wednesday, February 19, 2025.**

These teaching assistantships are for the support of online courses. Some training and preparation will be required before the start of the course. Candidates must be prepared to work outside the regular 9-5 work week and have access to the internet and a computer that is capable of video conferencing and performing online grading through OnQ or Crowdmark. Experience with learning management systems (e.g., OnQ and Webwork) and video conferencing software (e.g., Zoom Video Conferencing and/or Microsoft Teams) would be an asset.

The primary responsibility will be grading. Possible additional responsibilities may include:

- Leading online tutorials,
- Monitoring and responding to forum postings, and/or
- Answering student emails.

Each position will require between 30-50 hours of work to be performed over the period May 1<sup>st</sup> – Aug 31<sup>st</sup>, 2025. Arts and Science Online (ASO) will determine the actual contract hours closer to the start of term once the final enrollment is known and in consultation with the instructors.

Positions will be offered in accordance with Article 12 of the Collective Agreement.

Note: Full-time graduate students employed as teaching assistants/fellows are limited to a maximum of ten hours per week (average) in this capacity. Students should consult their supervisor and the graduate secretary before acceding any additional employment.

**Internal Candidates** (students currently enrolled in a graduate program in the Department of Mathematics and Statistics): Please email your interest to Dr. Ping Li ([pingli@queensu.ca](mailto:pingli@queensu.ca))

**External Candidates:** Applications should include a current curriculum vitae, transcripts, details on relevant experience and course preferences, as well as any other relevant materials such as

a teaching dossier or student evaluations, etc. they wish to submit for consideration to Dr. Ping Li ([pingli@queensu.ca](mailto:pingli@queensu.ca)).

**The deadline to apply is Wednesday, February 19, 2025.** Review of completed applications will begin after this date and continue until the positions are filled. Final appointments are subject to budgetary approval and regular staffing.

The University invites applications from all qualified individuals. Queen's University is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, aboriginal people, persons with disabilities, and persons of any sexual orientation or gender identity. All qualified candidates are encouraged to apply. However, Canadians and permanent residents will be given priority.

Any questions can be directed to Dr. Ping Li ([pingli@queensu.ca](mailto:pingli@queensu.ca)).