ELAP Faculty Mobility 2025-26

**Queen’s ELAP Faculty Mobility for Partnership Building   
Application and Budget Form**

To be considered for the Faculty Mobility Program, **Queen’s must apply on behalf of the candidate(s)** by completing and submitting an online application form and providing the supporting documents as requested.

We ask that all Queen’s faculty members who wish to apply complete the following project proposal application & budget form and submit it to the Office of the Vice-Provost, Global Engagement, by **no later than Thursday, November 7, 2024.** The Office of the Vice-Provost, Global Engagement, will then submit all project proposals we receive to EduCanada on your behalf.

Once you have completed this application & budget form, **please send each of the following four documents as individual attachments in a single email to** [**global@queensu.ca**](mailto:global@queensu.ca) **with the subject line ‘ELAP Faculty Mobility Application’**:

1. The Queen’s ELAP Faculty Mobility Application Form (*this document*). Name the file ‘[Last name], [First name], ELAP Faculty Mobility Application.’
2. Budget Form. Name the file ‘[Last name], [First name], ELAP Faculty Mobility Budget.’
3. Applicant’s CV **(maximum 6 pages)**. Name the file ‘[Last name], [First name], CV’
   * Academic experience
   * Partnership-building experience
   * Professional experience
   * Most recent and relevant publications
   * Knowledge dissemination activities
   * Other relevant achievements
4. Letter of invitation from host institution. Name the file ‘[Last name], [First name], Letter’
5. Signed privacy notice statement. Name the file ‘[Last name], [First name], Privacy’

The Office of the Vice-Provost, Global Engagement will then submit your project proposal to EduCanada on your behalf.

If you have any questions about the ELAP Faculty Mobility Program 2025-26, please consult their [website](https://www.educanada.ca/scholarships-bourses/can/institutions/elap_faculty-pfla_professeurs.aspx?lang=eng) or contact [global@queensu.ca](mailto:global@queensu.ca)

**Candidate information**

|  |  |
| --- | --- |
| Applicant(s) Information | |
| Salutation: |  |
| First Name: |  |
| Last Name: |  |
| Gender: |  |
| Department: |  |
| Job title: |  |
| Phone: |  |
| Email: |  |

|  |  |
| --- | --- |
| **Proposed host institution** | |
| Name of host institution: |  |
| Address of host institution: |  |
| Country of host institution: |  |

|  |  |
| --- | --- |
| **Contact person responsible for the program at candidate’s proposed host** | |
| Salutation: |  |
| First Name: |  |
| Last Name: |  |
| Job title: |  |
| Department/office: |  |
| Phone number: |  |
| Email: |  |
| Does Queen’s have a formal agreement with the proposed host? | Yes/No  If yes, please give details: |

|  |  |
| --- | --- |
| Details of mobility | |
| Expected start date of travel:  (dd/mm/yy)  *-must be a date starting from April 1, 2025 onwards* |  |
| Expected end date of travel:  (dd/mm/yy)  - *must be between 3-8 weeks from start date  - ending no later than March 31 2026* |  |
| Activity to be undertaken:  (select one) | Teaching  Research  Teaching & Research |
| Academic field:  (select one) | Agriculture & veterinary  Applied Sciences, Technology and Engineering  Education, Humanities and Arts  Life and Health Sciences  Social Sciences, Business and Law  Trades and Vocations |

***Application form continues overleaf >>>***

## Application Questions

|  |
| --- |
| **Description of activities undertaken during mobility**  *(max. 3,000 characters if research)*  *(max. 3,000 characters if teaching)*  *(max. 4,000 characters if research and teaching)* |
| Explain briefly the **teaching** and/or **research** activities to be undertaken and whether they will involve direct collaboration with faculty and students at the host institution.  For **research**, give a brief summary of your research activities to be undertaken and whether they will involve direct collaboration with faculty and students at the host institution. Please provide a brief summary of the research topic and specify the overall proportion of time abroad that will be devoted to researching and partnership building.  For **teaching**, briefly explain the teaching activities to be undertaken and whether they will involve direct collaboration with faculty at the host institution. Please describe the content, the level (college, undergraduate, graduate, postdoctoral or equivalent), and the approximate number of teaching hours and students involved. Please also specify the overall proportion of time abroad that will be devoted to teaching and building partnerships.  All candidates must also specify the overall proportion of time abroad that will be devoted to teaching, researching and building partnerships. |
|  |

|  |
| --- |
| **Alignment with the Faculty Mobility for Partnership Building Program objectives (max 7,500 characters)** |
| **Describe any existing institutional agreements or MOUs between your home and host institutions, including scope and expiration date. (max. 7,500 characters)**  a. If the institutional agreement or MOU enables the implementation of the Emerging Leaders of the Americas Program (ELAP) (incoming short-term student mobility with tuition waiver), how will your teaching/research project strengthen or expand this partnership?  b. If the current agreement does not involve student mobility, will your project contribute to ELAP implementation between the home and host institutions? If not, how will it further the existing institutional relationship?  **If there are no formal agreements or MOUs between your home and host institutions, how will your project lead to one and in which area of collaboration? (max. 2,500 characters)** |
|  |