

Division of Student Affairs, Faith and Spiritual Life

Job Title: Grief Programming Intern

Number of Positions: 1

As part of the Division of Student Affairs, Faith and Spiritual Life provides multi-faith, non-judgmental support for spiritual, religious and existential questions and conversations. We cultivate welcoming, peaceful communities and spaces, where belonging, inclusion, and spiritual wellness are valued and nurtured. Built on the pillars of Connection, Student Centered Leadership and Empowerment, Collaboration, Meaning Making, and Respect and Responsibility we provide students opportunities to explore and build their strengths and skills, merging their learning and work.

Supports for students take the form of 1:1 appointment with Chaplains, community drop-ins, and small group programs.

Role Summary and Responsibilities:

Much of our work is support for students around the themes of grief and loss. We currently run a weekly Grief Group, monthly Grief drop-ins, and a group for Students without Parents in addition to the one-on-one support provided by Chaplains. Recently we have seen an increase in students from health-care related fields looking for support around their experiences of death, dying, and grief in professional settings and placements.

The intern would assist Chaplains in exploring the potential need for supports and conversations around death and dying for students in health care related fields, and make recommendations to FSL team about possible approaches to meeting the need.

- Develop project plans and work plans to determine project goals, scope, tasks and deadlines in consultation with FSL staff
- Conduct an environmental scan of similar programs and resources at other post-secondary institutions
- Identify relevant stakeholders at Queen's, connect with relevant faculties and departments to determine need and interest
- Assess opportunities for FSL to develop programming or resources in this area
- Write a report summarizing findings, including an assessment of key considerations, opportunities, challenges, and structural options
- If appropriate, work with Chaplains and campus partners to develop an initial gathering of students in Spring of 2025 including event coordination and promotion

Learning Outcomes:

During this internship, the intern will further develop the ability to:

- Coordinate a project through the design and execution of project plans and work plans
- Understand and interpret established guidelines, procedures, and processes for collaborating, communicating and consulting with campus partners
- Communicate clearly and professionally with campus partners

- Manage time and meetings using an Outlook calendar
- Work independently in a highly collaborative team environment
- Use an EDII lens when developing programming

Desired Qualifications

- Strong organizational and logistical skills
- Demonstrated commitment to principles of equity, diversity, accessibility, inclusion, Indigenization, and human rights for equity deserving groups. Respects diversity and promotes inclusion in the workplace
- Training and/or experience in working with promotion of mental health and knowledge of supports and services available
- Ability to communicate with a wide variety of students, staff, alumni, faith communities and members of the public
- Conduct self in a respectful, non-judgmental, and supportive manner while demonstrating sensitivity in maintaining strict confidentiality
- Open and respectful towards Worldviews and Religious Traditions/practices that are not student's own

Faith and Spiritual Life is excited to offer an opportunity to supervise and mentor a Ph.D. student as they work on a project while learning more about how our department fits into the wider landscape of the University's administrative processes. Along with the project and responsibilities described above, the intern will gain a more comprehensive understanding of how Faith and Spiritual Life supports students across the institution, as well as the university administration structure.