

AVAILABLE: Teaching Assistant positions to support online offering of ARTH 250 through Arts and Science Online

For the Fall Terms 2022-23, Arts and Science Online is seeking Teaching Assistants to support ARTH 250: Art, Society, and Culture. For information about these courses, see http://www.queensu.ca/artsci_online/courses.

Responsibilities:

The teaching assistant will be expected to grade assignments, facilitate online discussion forums, and be available online to assist students with course work. More specific expectations will be covered at the beginning of the term.

Requirements:

As per PSAC 901 TA/TF Collective Agreement, full-time Art History graduate students in Preference Group A will be given priority.

Candidates should have an M.A. or M.Sc. and teaching/marking experience at the university level. Previous experience with online courses, familiarity with an online learning management platform such as onQ, Brightspace/Desire2Learn, and videoconferencing software (eg Blackboard Collaborate, Zoom) is also an asset.

The primary purpose of these positions is to support undergraduate teaching in an online course. Some training and preparation are needed before the start of the course. Candidates must be prepared to work outside of the regular 9-5 work week.

Excellent communication skills are essential, as is superior computer proficiency and ability to work closely with undergraduate students. Successful candidates will be expected to have continuous access to high-speed internet in order to provide prompt online advice and electronically monitor the progress of students.

Term Dates:

Fall September 1 – December 31, 2022
 Courses in session from September 6, 2022 – December 5, 2022

Contract Hours and Rate of Pay

Positions will be offered only if course enrolment allows. The number of hours of work will be determined by actual enrolment numbers close to the start of term.

The rate of pay for Teaching Assistants is commensurate with the rates specified in the collective agreements of Teaching Assistants (PSAC).

To Apply:

Apply in writing with a cover letter and CV to art.history@queensu.ca. Applications must be received by Friday, August 5, 2022.