

Minutes



Vice-Provost (Teaching and Learning)

Meeting:	Academic Integrity Subcommittee	Date & Time:	Tuesday June 27, 2023 2:30 - 4:00 p.m.
Platform:	Microsoft Teams		
Chair:	Gavan Watson, Vice-Provost (Teaching and Learning)		
Members:	<ul style="list-style-type: none"> Alysha Ahmad (Undergraduate Student-at-Large, AMS Secretariat) Johanne Benard (Faculty member, Department of French Studies) 	<ul style="list-style-type: none"> Gaby Fekete (Graduate Student-at-Large, SGPS VP Finance and Services) Brian Frank (Faculty member, Faculty of Engineering and Applied Science) Kelley Packalen (Faculty member, Smith School of Business) 	
Observers:	<ul style="list-style-type: none"> Devin Fowlie (SGPS President) Lon Knox (University Secretary) 	<ul style="list-style-type: none"> Heather Trojek (Interim University Ombudsperson) 	
Regrets:	<ul style="list-style-type: none"> Kate McCuaig, AMS President 		
Administrative Support	<ul style="list-style-type: none"> Claire O'Brien (Provost's Office) 		

Before the meeting was called to order, the Chair acknowledged Queen's University's presence on the traditional lands of the Haudenosaunee and Anishinaabe.

Opening

1) Agenda

The agenda was adopted as circulated.

2) Minutes of February 15, 2023

A correction to the draft minutes was requested regarding the dates of secondment for the Special Advisor to the Vice-Provost (Teaching and Learning) on Academic Integrity. With the inclusion of this change, the draft minutes of the February 15, 2023 meeting were accepted.

3) Potential Revision of Academic Integrity Procedures re: Evolution of Artificial Intelligence

The chair introduced the issue for discussion – whether and how to revise the Academic Integrity Procedures to incorporate departures from academic integrity that use artificial intelligence. A detailed discussion followed. Members agreed to work together revising section 2.2 of the procedures (*Types of Departures from Academic Integrity*) via a shared document before the next meeting. Agreed outcomes from the discussion were reflected in the draft revisions, that will be reviewed at the next meeting. Broad areas discussed were as follows:

- Benefits and disadvantages of adding a new departure type, potentially called Unauthorized Content Generation, which would include sub-categories such as contract cheating. The alternative approach was also discussed – making minor revisions to existing departure types to encompass the inappropriate use of technology (such as removing references to people).
- While considering the Types of Departures from Academic Integrity, members agreed that a definition should be established for Use of Unauthorized Materials. In the current procedures, this departure is only defined by examples. A member reported that this has proven problematic in some situations.
- Ensuring that the procedures can be clearly understood by students was a guiding principle.
- The group agreed that it will be important to give cues to students on appropriate use of artificial intelligence, as well as telling them how not to use it. Consideration was given to making a recommendation to the Senate Committee on Academic Development and Procedures on ethical use of artificial intelligence.
- It was noted that there are other sections of the Academic Integrity Procedures that are causing unintended negative consequences in dealing effectively with departures from academic integrity. The swift evolution of generative artificial intelligence lends urgency to amending the Types of Departure section. A two-step approach to revising the procedures was suggested.
 - i. revise the Types of Departures section
 - ii. when resources allow, consider revision of some other sections of the Procedures.Communicating this approach to users of the procedures will be important.

4) Other Business

There was no other business. The meeting was adjourned at 3.45pm

Next meeting: July 19, 2.00-2.50pm. Virtual meeting (Teams)