

Queen's University Library
Joint Health and Safety Committee

DATE: March 21, 2024

TIME: 830am

1. Approval of agenda
Approved as circulated.
2. Approval of minutes
Approved as circulated.
3. Business Arising
 - There was discussion around the odors that are noticeable in the ATC from time to time. We continue to investigate but the source has not yet been determined, though it is suspected to be related to the portable washrooms at the JDUC construction site
4. Other/New Business
 - None
5. Safety Officer's Report
 - Injury reports
None to report
 - Security reports
 - Discussion took place regarding reinstating rounds in Stauffer in the late morning to address food and drink issues in our spaces
 - We continue to see fewer issues with patrons that have been NOPed. We think the message was received and they are not returning as regularly, and some have stopped trying all together.
6. Reports from Members
 - Nathalie – Fire extinguisher cabinets are sticking and difficult to open. This has been reported to FIXIT and a work order is in.
 - Heather – Concern raised about the ongoing heating issues we are having in some of our library locations. Some issues have been addressed, some are still outstanding such as Stauffer east side, and Law. We continue to work with Facilities to seek remedies.

- Ken – The annual odor in Douglas has returned. We know that it is the floor drains that are causing the smell. This has been reported and a request that Facilities not come to investigate but rather come to take care of the known issue. The library facilities team has a tickler in the calendar as a reminder to request an annual cleaning.

7. Next meeting

- May 28th

Chair: Dianne

Minutes: Gladys