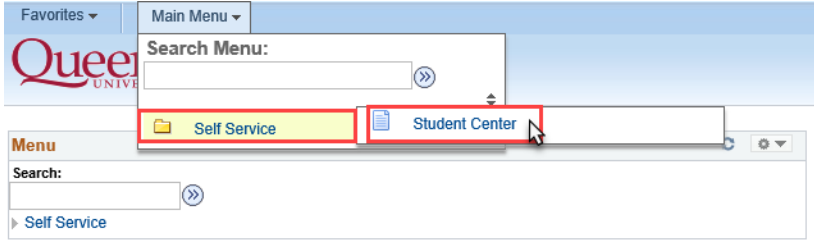
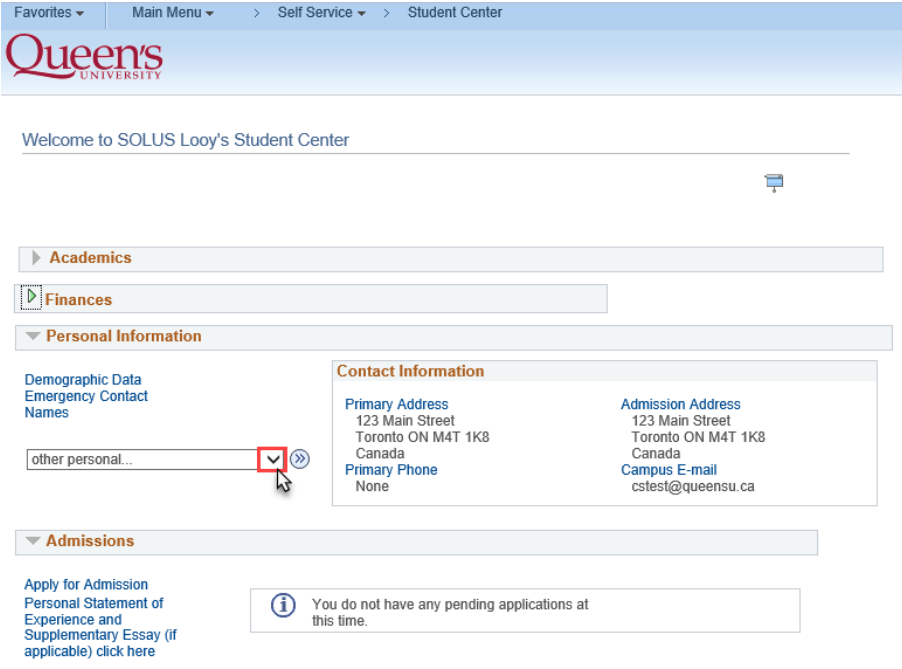
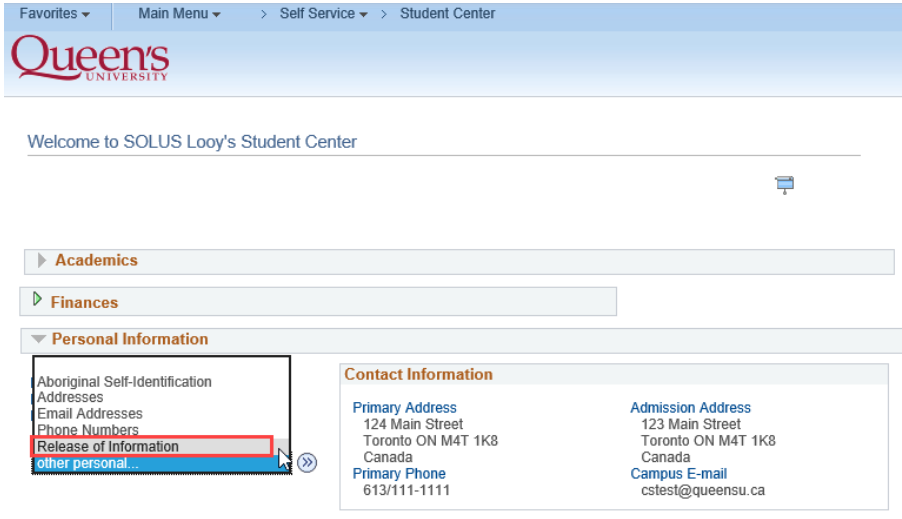
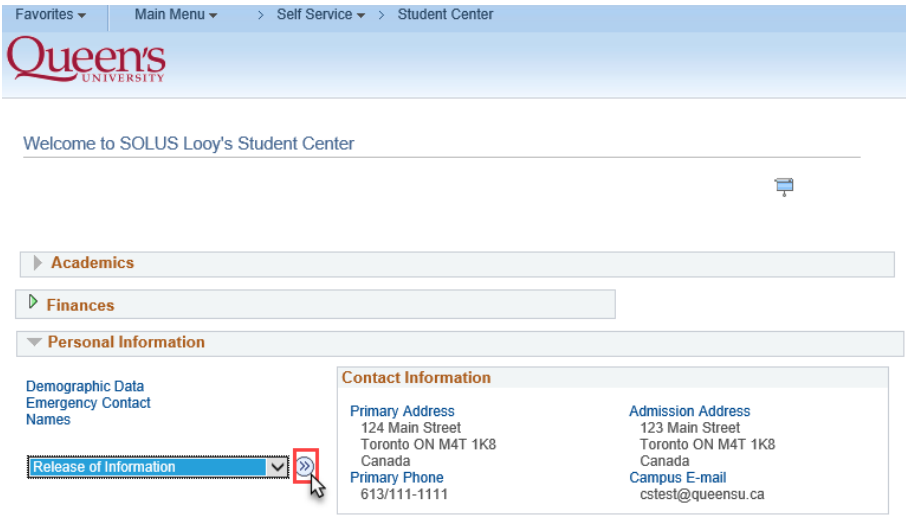
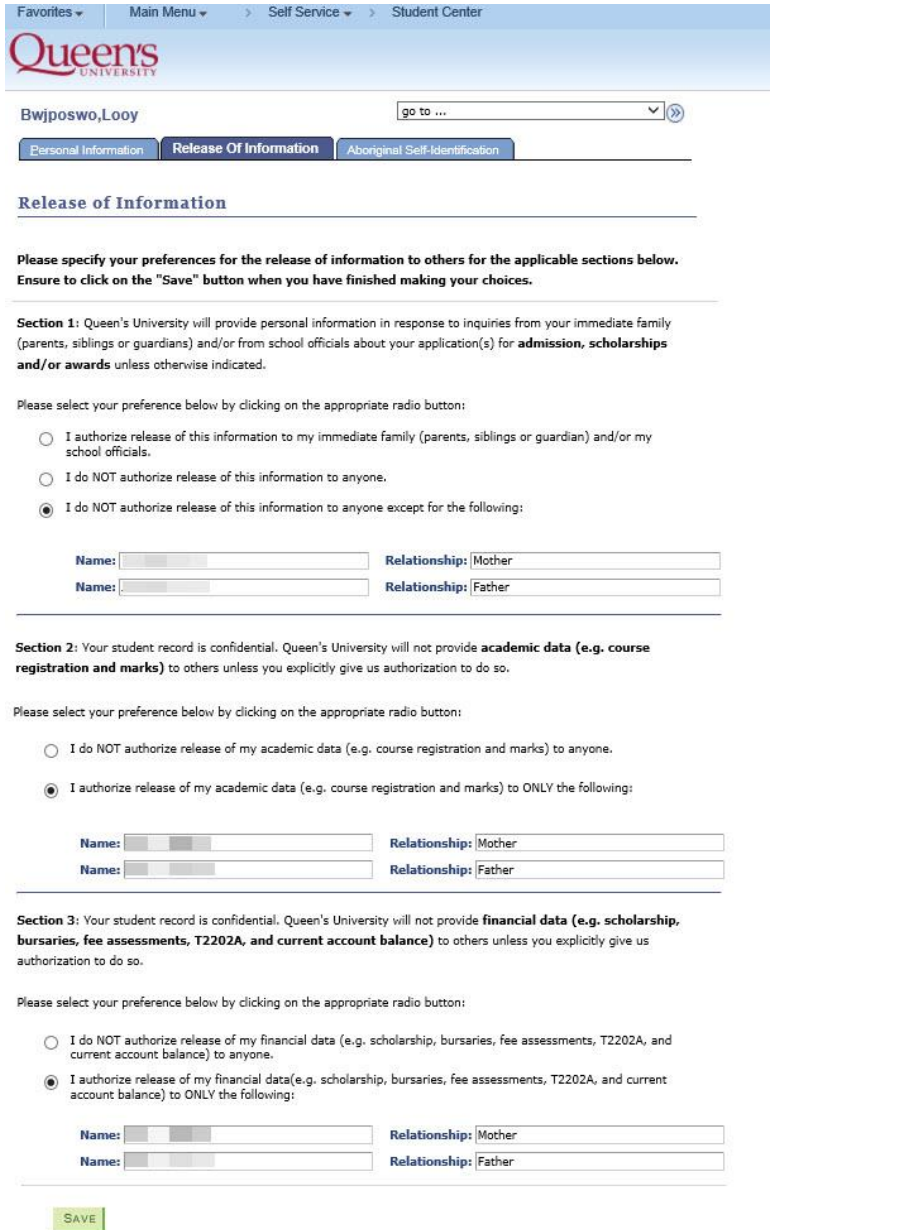


PERSONAL INFORMATION – Release of Information

Processing Steps	Screenshots
<p>Step 1:</p> <p>Access the main page of SOLUS via the following navigation:</p> <p>Main Menu > Self Service > Student Center</p>	
<p>Step 2:</p> <p>On the main page of SOLUS scroll down to the Personal Information section.</p> <p>Click on the other personal... drop-down list box to access the list.</p>	
<p>Step 3:</p> <p>Select Release of Information.</p>	

Processing Steps	Screenshots												
<p>Step 4:</p> <p>Click the Go button.</p>	 <p>Favorites ▾ Main Menu ▾ > Self Service ▾ > Student Center</p> <p>Queen's UNIVERSITY</p> <p>Welcome to SOLUS Looy's Student Center</p> <p>▸ Academics</p> <p>▸ Finances</p> <p>▾ Personal Information</p> <p>Demographic Data Emergency Contact Names</p> <p>Release of Information ▾ Go</p> <p>Contact Information</p> <table border="0"> <tr> <td>Primary Address 124 Main Street Toronto ON M4T 1K8 Canada</td> <td>Admission Address 123 Main Street Toronto ON M4T 1K8 Canada</td> </tr> <tr> <td>Primary Phone 613/111-1111</td> <td>Campus E-mail cstest@queensu.ca</td> </tr> </table>	Primary Address 124 Main Street Toronto ON M4T 1K8 Canada	Admission Address 123 Main Street Toronto ON M4T 1K8 Canada	Primary Phone 613/111-1111	Campus E-mail cstest@queensu.ca								
Primary Address 124 Main Street Toronto ON M4T 1K8 Canada	Admission Address 123 Main Street Toronto ON M4T 1K8 Canada												
Primary Phone 613/111-1111	Campus E-mail cstest@queensu.ca												
<p>Step 5:</p> <p>The Release of Information page displays who you have currently authorized access to parts of your student account.</p> <p>On this page, you can add or remove people.</p> <p>*Please note that Section 1 is not used for current students.</p>	 <p>Favorites ▾ Main Menu ▾ > Self Service ▾ > Student Center</p> <p>Queen's UNIVERSITY</p> <p>Bwjposwo,Looy go to ...</p> <p>Personal Information Release Of Information Aboriginal Self-Identification</p> <p>Release of Information</p> <p>Please specify your preferences for the release of information to others for the applicable sections below. Ensure to click on the "Save" button when you have finished making your choices.</p> <p>Section 1: Queen's University will provide personal information in response to inquiries from your immediate family (parents, siblings or guardians) and/or from school officials about your application(s) for admission, scholarships and/or awards unless otherwise indicated.</p> <p>Please select your preference below by clicking on the appropriate radio button:</p> <p><input type="radio"/> I authorize release of this information to my immediate family (parents, siblings or guardian) and/or my school officials.</p> <p><input type="radio"/> I do NOT authorize release of this information to anyone.</p> <p><input checked="" type="radio"/> I do NOT authorize release of this information to anyone except for the following:</p> <table border="0"> <tr> <td>Name: <input type="text"/></td> <td>Relationship: <input type="text" value="Mother"/></td> </tr> <tr> <td>Name: <input type="text"/></td> <td>Relationship: <input type="text" value="Father"/></td> </tr> </table> <p>Section 2: Your student record is confidential. Queen's University will not provide academic data (e.g. course registration and marks) to others unless you explicitly give us authorization to do so.</p> <p>Please select your preference below by clicking on the appropriate radio button:</p> <p><input type="radio"/> I do NOT authorize release of my academic data (e.g. course registration and marks) to anyone.</p> <p><input checked="" type="radio"/> I authorize release of my academic data (e.g. course registration and marks) to ONLY the following:</p> <table border="0"> <tr> <td>Name: <input type="text"/></td> <td>Relationship: <input type="text" value="Mother"/></td> </tr> <tr> <td>Name: <input type="text"/></td> <td>Relationship: <input type="text" value="Father"/></td> </tr> </table> <p>Section 3: Your student record is confidential. Queen's University will not provide financial data (e.g. scholarship, bursaries, fee assessments, T2202A, and current account balance) to others unless you explicitly give us authorization to do so.</p> <p>Please select your preference below by clicking on the appropriate radio button:</p> <p><input type="radio"/> I do NOT authorize release of my financial data (e.g. scholarship, bursaries, fee assessments, T2202A, and current account balance) to anyone.</p> <p><input checked="" type="radio"/> I authorize release of my financial data (e.g. scholarship, bursaries, fee assessments, T2202A, and current account balance) to ONLY the following:</p> <table border="0"> <tr> <td>Name: <input type="text"/></td> <td>Relationship: <input type="text" value="Mother"/></td> </tr> <tr> <td>Name: <input type="text"/></td> <td>Relationship: <input type="text" value="Father"/></td> </tr> </table> <p>SAVE</p>	Name: <input type="text"/>	Relationship: <input type="text" value="Mother"/>	Name: <input type="text"/>	Relationship: <input type="text" value="Father"/>	Name: <input type="text"/>	Relationship: <input type="text" value="Mother"/>	Name: <input type="text"/>	Relationship: <input type="text" value="Father"/>	Name: <input type="text"/>	Relationship: <input type="text" value="Mother"/>	Name: <input type="text"/>	Relationship: <input type="text" value="Father"/>
Name: <input type="text"/>	Relationship: <input type="text" value="Mother"/>												
Name: <input type="text"/>	Relationship: <input type="text" value="Father"/>												
Name: <input type="text"/>	Relationship: <input type="text" value="Mother"/>												
Name: <input type="text"/>	Relationship: <input type="text" value="Father"/>												
Name: <input type="text"/>	Relationship: <input type="text" value="Mother"/>												
Name: <input type="text"/>	Relationship: <input type="text" value="Father"/>												