APPOINTMENT BOOKING INSTRUCTIONS

Please email ug.psyc@queensu.ca to book an advising appointment.

In the email we ask that you use your Queen’s email address and provide: name, student number, your plan (MAJ, MED, GEN or MIN) and question/reason. This will help us tailor our answer to your specific plan and year! We will respond to your email with either a response to your question(s) or an appointment time. If you would like to make an appointment with the Undergraduate Chair, Dr. Meghan Norris, please email ug.psyc@queensu.ca for an appointment. We are always available in the Undergraduate Office for drop-in appointments.

OFFICE HOURS/CLOSURES:
Hours: Monday through Friday 8:30 am to 12:00 pm and 1 pm to 4:30 pm.
Closures: Closed for lunch usually from 12 pm to 1 pm

UPCOMING EVENTS & KEY DATES

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>LOCATION</th>
<th>EVENT</th>
<th>TARGET YEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 10</td>
<td>9 to 12</td>
<td>Biosciences</td>
<td>PSYC 501 Poster Day</td>
<td>All</td>
</tr>
<tr>
<td>Apr 12</td>
<td>April 26</td>
<td>Atrium</td>
<td>April Exam Period</td>
<td>All</td>
</tr>
<tr>
<td>Apr 30</td>
<td></td>
<td></td>
<td>Last day to apply in SOLUS to graduate in Spring 2018</td>
<td>4th</td>
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KEY WEBSITES

It is important that you use the website with the most up-to-date information. It is best if you bookmark these websites and use them when you are researching information.
Psychology Undergraduate Office: http://www.queensu.ca/psychology/undergraduate/current-students/course-information
Faculty of Arts and Sciences: http://www.queensu.ca/artsci/
Faculty of Arts and Science Academic Calendar: http://www.queensu.ca/artsci/students-at-queens/academic-calendar#section-degree-plans-course-lists-and-certificates

Good luck on your finals!
Extenuating Circumstances Beyond a Student’s Control

ILLNESS: You are expected to comply with Academic Regulation 6. If you are too ill to write an exam, you must submit one of the two forms:
- Self Declaration of Brief Absence – limit of 48 hours
- Short-Term Extenuating Circumstances – will affect you beyond 48 hours
For more information go to the Academic Consideration & Accommodation for Students website

3rd YEARS

Psych 570/575 Opportunities with Dr. Susan Brodt (Smith School of Business and cross appointed in Psychology)
Email: susan.brodt@queensu.ca

In general, my research focuses on the social psychology of organizational life. I mostly study interpersonal conflict and negotiation processes, with special attention to trust and culture. I also examine the role of affect (especially in conflict contexts). Most recently, I have added scholarly interest in mindfulness researching how mindfulness may alter negotiation processes. During 2018-2019, I will have projects related to (1) trust and negotiations, (2) mindfulness, and (3) a special fall-semester project on impression management and communicating bad news in organizations. I welcome PSYC 570/575 students to participate in a significant way any of these research activities.

QUIP Internship Opportunities

QUIP internships are all 12 or 16 months in length, paid, and full-time. Arts & Science students who complete an internship through QUIP would graduate with a “Bachelor of Science (Honours) with Professional Internship” or “Bachelor of Arts (Honours) with Professional Internship”.

Queen’s University – Department of Political Studies is hiring an intern for the role of Project Coordinator to start in May 2018. This is a 16-month internship with a salary of $33,000/year. The tasks will include writing, copy-editing, communication, and research tasks associated with several ongoing and new projects in the department. This will include the launching of a departmental newsletter and assisting with the planning and coordination of major departmental events and collaborative research grants. This position is open to students across Arts & Science who have the necessary qualifications, such as skills in writing/editing and attention to detail. Closes April 15.

Via Rail Canada – Government and Community Relations in Montreal is hiring a Media Relations Intern for May 2018. The intern will support the company’s media and public relations strategy, create content, build and update media lists and databases, perform media analysis activities, and assist with writing press releases and opinion pieces. They are targeting students who are fluent in both French and English who are in majors that are related to communications/public relations/journalism. Closes April 19.

Students must first register in QUIP to apply to positions and can email quip@queensu.ca for more information.
4TH YEARS

Graduating From Your Undergrad?
Check out these articles to build your Graduation Bucket List, to learn about the 10 Things To Do Before You Graduate, and to find out about all the networks you already have through Queen's Connects!


ANNOUNCING: THE 2018 SUMMER INSTITUTE IN POLITICAL PSYCHOLOGY
at Stanford University from August 5 – August 25, 2018. Applications are being accepted now for the 23th Annual Summer Institute in Political Psychology, to be held at Stanford University August 5-25, 2018. The Summer Institute offers 3 weeks of intensive training in political psychology. Political psychology is an exciting and thriving field that explores the origins of political behavior and the causes of political events, with a special focus on the psychological mechanisms at work. Research findings in political psychology advance basic theories of politics and are an important basis for political decision-making in practice. SIPP was founded in 1991 at Ohio State University, and Stanford has hosted SIPP since 2005, with support from Stanford University and from the National Science Foundation. Hundreds of participants have attended SIPP during these years.

The 2018 SIPP curriculum is designed to (1) provide broad exposure to theories, empirical findings, and research traditions; (2) illustrate successful cross-disciplinary research and integration; (3) enhance methodological pluralism; and (4) strengthen networks among scholars from around the world. SIPP activities will include lectures by world class faculty, discussion groups, research/interest group meetings, group projects, and an array of social activities. Some of the topics covered in past SIPP programs include public attitudes and attitude change, race relations, conflict and dispute resolution, voting and elections, international conflict, decision-making, moral disengagement and violence, social networks, activism and social protest, political socialization, justice, and many more. In 2018, SIPP will accept up to 60 participants, including graduate students, faculty, professionals, and advanced undergraduates. Please visit our website for more information and to find the application to attend: web.stanford.edu/group/sipp/cgi-bin/sipp

Applicants are accepted on a rolling basis until all slots are filled, so applying soon maximizes chances of acceptance. Any questions should be directed to: 2018SIPP@gmail.com
Are you sticking around for the summer to work in Kingston? Do you want to gain more research experience and the opportunity to get a reference letter written by a professor who really knows you? Dr. Kelley’s ASD lab is hiring summer volunteers. Volunteers in the lab this summer will run teenage participants, code and enter data, recruit families to come in for research etc. 6 hours commitment per week required. If you are interested, please send your unofficial transcript, your resume, and a couple of sentences about why you would like to work in the lab to kelleyb@queensu.ca before April 15th. Looking forward to hearing from you!

SWAP Student Awards: Student Paper Award and Travel Bursary
The Section for Women and Psychology (SWAP) of the Canadian Psychological Association (CPA) offers awards for research by students in areas of particular relevance to women or feminism. To be eligible for an award, students must be presenting their work at the 2018 ICAP/CPA Convention. Submissions may be in English or French. DEADLINE: April 30, 2018. Student Paper Award: $500 and Travel Bursaries: $250 Deadline: Monday April 30, 2018 For information and to apply, please go to: https://www.surveymonkey.com/r/XRXY2WF Please contact Dr. Sara Crann (scrann@uoguelph.ca) with inquiries.

Women in STEM Award
McKinsey & Company invites undergraduate women who are passionate about STEM to apply for an award of $1,500, a dedicated mentor, and an invitation to an exclusive STEM leadership cohort of exemplary undergraduates with similar backgrounds.

The McKinsey Women in STEM award was created to recognize talented women enrolled at University of Michigan, University of North Carolina - Chapel Hill, University of Texas - Austin, University of Virginia, Laval University, University of Alberta, University of British Columbia, Queen’s University, and Western University who are exploring opportunities in science, technology, engineering and math.

Program overview
McKinsey will select award winners from each school noted below to receive:
- A financial award of $1,500
- An invitation to an exclusive STEM leaders group with a discussion board and video chats to build your STEM leaders network
- A dedicated mentor from McKinsey who has a STEM background to support you as you consider your summer plans, academic trajectory, and career aspirations

The funding may be used to support summer needs including project funding, participation fees or living expenses or may be used as financial aid during the upcoming school year. Please see the application page for eligibility and additional details. The deadline to apply is May 7th, 2018.
Peer Academic Support Service (P.A.S.S.) is a volunteer service that is run through the Faculty of Arts and Science to assist first-year students. The service is designed to ease student transition into university and to promote academic success. Peer Advisors address common questions and concerns (scheduling, plan requirements, SOLUS, and selecting courses) during confidential, non-judgmental advising sessions. PASS also deliver brief presentations at key periods during the year to address common questions and concerns of Arts and Science students, such as preregistration for second year plans and courses.

https://www.queensu.ca/artsci/students-at-queens/peer-academic-support-service

The Inaugural Jacalyn Duffin Health & Humanities Conference, organized by Queen’s School of Medicine is now open! The conference is held on April 14th and aims to create a space where students and educators of all disciplines can come together to discuss the intersections of health, medicine, arts and the humanities. Our conference is held in honor of Dr Jacalyn Duffin, the recently retired hematologist and medical historian who championed the medical humanities during her tenure at Queen's. In this spirit, we present the theme of our conference: What Makes Us Human?

People from every discipline are encouraged to attend. Below are links for more information:

Facebook Event: https://www.facebook.com/events/164195394377299/
Registration Form: https://www.eventbrite.ca/e/the-jacalyn-duffin-health-humanities-conference-registration-43144050015

Summer Volunteer Opportunities!

Staying in Kingston this summer?
We are hiring tutors to volunteer in local:

Youth Groups for new immigrants
- In partnership with Immigrant services Kingston and Area (ISKA), tutors work with new immigrant youth on English language development, math, and literacy!

Women’s Shelters
- Working with children and youth to increase their literacy and numeracy skills in local shelters for women, families and youth.

Applications are OPEN!

Visit our website to apply: http://QueensStudentsForLiteracy.blogspot.ca

Check us out on: Instagram, Facebook

STUDENT ACADEMIC SUCCESS SERVICES
Our workshops are in full swing, as are our free, drop-in scheduling events at various locations around campus. See our winter term’s workshop schedule for more details. Click on each of the images for more information.

Our online schedule is available for both the Writing Centre and Learning Strategies. Book your appointment online to speak with a professional or peer writing consultant or learning strategist. Our services are free to all Queen’s students, regardless of year, ability or program.
Can't get or wait for an appointment? Come to Drop-In Career Advising, Monday to Thursday 1:30-3:30 pm on the 3rd Floor of Gordon Hall. Obtain immediate help with career or further education-related questions from a career advisor. No appointment required. In addition to our regular drop-in career advising, we offer QUIP Advising. Learn more about QUIP, the Queen’s Undergraduate Internship Program every Tuesday and Thursday 11am-12pm on the 3rd Floor of Gordon Hall.

The Writing Centre offers free one-to-one consultations!

Writing consultants can help you with brainstorming ideas, working on an outline or draft, overcoming writer’s block and much more! Book a session today with one of our professional writers using our convenient online booking system: [http://queensu.mywconline.com](http://queensu.mywconline.com)

Book an individual 25-minute appointment with a Peer Writing Consultant Monday-Thursday, 6:30-8:30 pm, using our convenient online booking system: [http://queensu.mywconline.com](http://queensu.mywconline.com)

Select Peer Writing Assistants from the “Choose a Schedule” drop-down menu

Did You Know?

Career Services is open all summer long! Whether you need career support related to course/program selection, or have general career, job search, or “what now?” questions, we’d love to help! Come visit our Drop-In Career Advising every Tuesday-Thursday from 1:30pm-3:30pm, or book an appointment with one of our career advisors. We do telephone appointments too, if you’re out of Kingston for the summer!

INTERNship PROGRAM (QUIP)

Want to spend a year getting paid professional experience? Would you like to "Test-Drive a Career?" Find out everything you need to know about doing a 12-16 month, professional, paid internship after your 2nd or 3rd year of undergraduate studies through the Queen’s Undergraduate Internship Program (QUIP). To learn more about the program, visit [careers.queensu.ca/QUIP](http://careers.queensu.ca/QUIP) or Visit QUIP drop-in advising every Tuesday and Thursday in Career Services (3rd floor, Gordon Hall) from 11:00am-12:00pm

GOT CAREER QUESTIONS?

Looking for more help on your resume or cover letter? Want to know about all of the different career opportunities available to your skill sets? Need practice MCAT or LSAT books?

Career Services has plenty of resources that are invaluable to your career, further education and work search questions.

Come by to take out a book or just sit down and brows in our advising and resource area. To learn more, click [here](#) and to search our collection use QCAT
WANTED
Volunteer Camp Counselors
August 12th-18th, Haliburton, Ontario
(3 HOURS NORTH OF TORONTO)
Transportation will be provided

Work with children and youth to help them make friends, learn new skills and have fun!

Minimum qualifications:
- Desire and ability to work with children and youth in the outdoors. Prior experience working with children and youth.
- Have no hesitations about working with children/youth living with or affected by HIV and AIDS.
- Ability to relate to one’s peer group and work well with people from diverse backgrounds.
- Ability to accept supervision, guidance, and constructive feedback.
- Ability to assist in teaching an activity.
- A positive role model for children and peers (exemplary character, good judgment, approachable, etc.).
- Possess enthusiasm, patience and high degree of self-control.
- A high school graduate or equivalent and no less than 18 years of age.
- Emotional stability to endure stressful situations and calmly resolve conflict.

Essential Functions:
- Ability to work with and communicate with children/youth from diverse backgrounds.
- Ability to provide necessary guidance and support to campers and peers.
- Ability to observe camper behavior and assess appropriateness, implement suitable behavior management techniques, and enforce safety regulations and emergency procedures.
- Ability to be flexible and to respond and adapt to a fast-paced, changing environment.
- Visual and auditory ability to identify and immediately respond to environmental and other hazards.
- Ability to lift 25 pounds without assistance.
- Physical endurance to run ¾ mile.
- Possess strength and endurance, physical and mental, to maintain constant supervision of campers for 6 days and 5 nights, around the clock while at residential camp.
- Capacity to deal with highly stressful (physically and emotionally) situations with composure.

Major Responsibilities:
- Maintain health and safety of all campers (Vulnerable Sector Check, CPR Level C + First Aid required).
- Work closely with a co-counsellor to identify and meet camper needs.
- Create group unity and provide opportunities for each camper to experience success.
- Help each camper meet the camp goals, including increased self-esteem.
- Provide guidance and encouragement for camper participation in activities.
- Aid in the supervision of activity areas.
- Communicate openly with staff to ensure effective resolution of conflicts.
- Participate actively in staff meetings, trainings, and supervisory conferences.
- Adhere to all of camp’s policies and regulations.
- Be a positive role model who sets a good example for campers and peers.

Benefits:
- Personal growth and satisfaction.
- Developing sustained friendships with people from diverse backgrounds who share a common goal of wanting to make a positive impact on the lives of children/youth living with or affected by HIV and AIDS.
- Receive consistent direction, support, supervision and training from professional staff.

To request an application and more details about this opportunity, call or email Samara at 416-596-7703 or samara.carroll@bellnet.ca