AGSIP Executive Meeting Minutes: March 1, 2016

Attendance: Laura, Kalee, Jackie, Geoff, Robyn, Chloe, Stephanie, Vanessa

Agenda: Trivia Recap, Open House Lunch, Open House Night Events, Supervisor Survey, End of term event

1. Trivia Recap
   - fun night! nice space for trivia and good level of difficulty
   - ~10 people attended
   - consider doing again for a low-key social event, consider bringing snacks

2. Open House Lunch
   - This Friday at noon!
     - exec will come at 11:30 if possible to set up
   - Lots of people have signed up to bring dishes
   - Materials:
     - Jess is bringing in paper plates for us to use
     - Robyn will pick up cutlery and cups
   - Room:
     - Kalee is going to talk to Rick about getting filing cabinets removed from the AGSIP lounge
     - Kalee and Vanessa will decorate the lounge before Friday
   - Area reps will wear hats with their area, name tags for grad students

3. Open House Night Events
   - Thursday → Toucan dinner at 7pm
     - reservation made for 20 people
   - Friday → Lab dinners and drinks afterward
     - Most labs are doing individual dinners Friday night instead of area dinners
     - Developmental dinner at Mark and Kate’s house
     - Drinks at Sir John A Pub afterward, starting at 9pm

4. Supervisor Survey
   - Kalee sent out supervisor survey last week
     - ~45 responses so far which is great
     - some people are hesitant about responding because there is some confusion about anonymity
     - Kalee will send out a reminder saying that all questions are anonymous, no questions are required, and to clarify that you do not identify your supervisor
   - results will provide only aggregate-level data
     - Kalee will meet with Wendy once results are completed
     - Wendy will share results with the faculty at their retreat in May
• consider adding a new “student mentor” position within AGSIP to support students
  o could be involved in creating a webpage for anonymous advice, getting confidential support, listing campus resources, etc.

5. End of term event
• plan social event for the end of the semester (likely mid-April)
  o Lasertag, possibly go out for dinner afterwards or order pizza
  o could have an after party at someone’s apartment
• Vanessa will look into cost of bus/wine tasting event for the summer