AGSIP Executive Meeting Minutes: Jan 12, 2016

Attendance: Kalee, Laura, Robyn, Vanessa, Geoff

Regrets: Jackie, Stephanie, Chloe

Agenda: Upcoming social events, open house, Master’s defense timeline, student newsletter, student-supervisor relationships

1. Upcoming events
   • open house March 4 – we will have social events for that (see below)
   • think about a volunteering event to possibly do as a group
   • games night at end of January or early Feb, have pizza and snacks

2. Open house (March 4)
   • AGSIP lunch potluck – social reps will start planning in a few weeks
     o in charge of email sign ups for food
   • evening event for new students
     o likely drinks because a lot of people do dinner with their lab
     o maybe Sir John A (can book upstairs area) → Vanessa will contact
   • grad reps are in charge of billeting for new students
   • area reps and other students should identify themselves in the morning and at potluck so students know who to get more info from
     o area reps should also contact department heads to find out what the plans are for that day so we can notify prospective students
     o Kalee will talk to area reps about this

3. Master’s defense timeline
   • presentation from students about what a realistic timeline is like for master’s defense, tips from past students
   • for current MSc1 and MSc2 students
   • Kalee and Maddie will organize and order pizza for the event
   • probably in the next few weeks

4. Student newsletter blurb
   • Kalee will email Chloe to find out if there are any student awards or achievements to include in the newsletter

5. Student - Supervisor relationships
   • Department head is considering a student satisfaction survey –
     o this will be anonymous
     o not focused on your supervisor, but rather looking at atmosphere in the department overall
   • Wendy is also looking into SGPS a bit to see what programs are available to improve student-supervisor relationships