Register for

\*\*\*\* 594/3.0 Independent Study Course

at Bader College

# Description

Students of good academic standing who are registered for at least one Bader College Summer+ course and are entering their third or fourth year may apply to take an independent study course via the Faculty of Arts and Science. An independent project must be proposed with the support of a suitable academic supervisor at Bader College and must be approved by the department or departments principally involved. Note that an independent study course may be approved without being counted toward a concentration in that department. Consequently, it is the responsibility of any student applying for an independent study course to ensure that the concentration requirements for the degree will be met.

# Instructions

Students should fill out all sections of this form, including the section completed by the proposed academic supervisor, and send it to the Undergraduate Chair of the Department in the Faculty of Arts and Science for which they are proposing the independent study course. Once the Undergraduate Chair has approved the project and returned a signed form, students should send the signed document to Dr Jennifer Winter, [jennifer.winter@queensu.ca](mailto:jennifer.winter@queensu.ca), for registration.

Undergraduate Chairs may prefer to send the signed form directly to Dr Winter for registration; if this is preferred, please copy in the student so they are aware of the progress of the form.

*Note: Non-Queen’s students wishing to take an independent study course should contact an academic advisor at their home university/department for approval before filling out this form*

# Registration Information

|  |  |
| --- | --- |
| * **Date of Submission** | Click to select date |
| * **Name - Forename(s) & Surname** | Enter your full name |
| * **Student Number** | Enter your Student ID. |
| * **Current Plan(s)** | Your current Plan(s) |
| * **Name of Home University/Department** | Non-Queen’s Home University |
| * **Proposed Bader College Supervisor(s)** | Name(s) of proposed supervisor(s). |
| * **Subject area** | Enter course code 594/3.0 |
| * **Term (e.g. Castle Summer+ 2021)** | Bader College Term and Year |

Student’s Signature (electronic accepted): **Re-enter your full name**.

# Description of Research Topic and Plan of Study

The description should include the following components:

* Background, context, objectives/research question(s), impact of the project. Note this section should reference external sources/prior research in this area.
* A description of the methods you will use to successfully complete the project.
* A description of the resources will you require to successfully complete your project (e.g. access to archives, libraries, laboratories, cultural institutions, historical sites, online resources, scientific instrumentation, etc).
* Proposed timeline: how will you go about carrying out the research and achieving your objectives within the available time?

Enter your description in this box:

|  |
| --- |
| *Please do not exceed 500 words* |

# For information

All 594/3.0 independent study courses at Bader College will be evaluated on the basis of the ongoing engagement of the student such as their research skills, including the acquisition of methodologies and use of resources as evaluated via regular meetings with their academic supervisor; summative project output (format depends on the project and the discipline); and presentation of the output at the Castle Summer+ Undergraduate Research Conference. The exact breakdown of evaluation components should be discussed with the supervisor.

All 594/3.0 independent study courses must be completed by the end of the Summer Term (May-June period).

# Project Approval

**Bader College Supervisor:**

I agree to supervise this independent study program and provide the final grade:

Name: Click or tap to enter a date.

E-mail: Click or tap here to enter text.

Signature: Click or tap here to enter text.

Date: Click or tap here to enter text.

**Co-supervisor (if two supervisors):**

I agree to co-supervise this independent study program.

Name: Click or tap here to enter text.

E-mail: Click or tap here to enter text.

Signature: Click or tap here to enter text.

Date: Click or tap here to enter text.

**Departmental Approval:** The department approves this plan of independent study

Head/Chair of Undergraduate Studies:

Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.

Indicate how this course will be used towards Plan requirements:

Click or tap here to enter text.

**Academic Administrator confirmation of receipt:**

Name: Click or tap here to enter text.

Date: Click or tap to enter a date.

**Request to Timetabling Office (if required)**:

Course Term: Click or tap here to enter text.

Course Code: Click or tap here to enter text.

Date sent: Click or tap to enter a date.