

**Maya Haklai**

Cell Phone number: 1 613-888-1027

Email address: 18mh76@queensu.ca

**Education**

Current undergraduate student at Queen's University in Psychology (B.Sc).

- Third year was spent abroad at the University of St Andrews.

**Research Experience**

**Volunteer at Queen's Lamp Lab**

Summer 2020 to Summer 2021

*I learned how to about experimental design and how to use computer software relating to coding experiments and data collection. I also read academic papers and learned about research relevant to cognitive psychology.*

**Research assistant at Queen's EMBody Lab**

Fall 2022 – ongoing

*I used software to create face expression stimuli for research, reviewed and summarized measure validation literature, and learned how to prepare data for analysis on SPSS.*

**Relevant Work Experience**

**Tourism Ambassador at Kingston's Visitor Information Centre**

Summer 2022 to Fall 2022

*I booked tickets using a computer program, used a cash register and cash machine, cleaned and maintained the building, replied to phone and email inquiries, welcomed tourists and answered questions about Kingston, dealt with safety hazards in the building and surrounding area, and received training on how to manage individuals who might put myself and others in danger.*

**Receptionist at the Agnes Etherington Art Centre**

Summer 2022 - ongoing

*I greet guests, reply to phone and email inquiries, forward relevant phone calls and emails to other staff, prepare outgoing mail and organized incoming mail, attend to the security systems, and regularly check on the art.*

**Relevant Volunteer Experience**

**Maltby Mental-Health Youth Self-Advocacy Committee**

2019 to 2021

*I discussed how to improve Maltby's mental health services at biweekly meetings and helped manage the Facebook page.*

**Note-Taker**

Fall 2019 to Winter 2020

*I took and uploaded notes of lectures for students with disabilities.*

**Note-Taking Peer Recruiter**

Winter 2020

*I educated students on and encouraging them to join the Queen's note-taking program for students with disabilities.*

**Accessibility Queen's Committee member**

Fall 2020 to Winter 2021

*I gave recommendations about accessibility to university clubs, courses, and university-run events (such as ArtSci orientation). I helped organize accessibility events and implement a mentorship program for incoming students. I also co-ran the Queens Accessibility social media page.*

**One For the World tabling committee (St Andrews chapter)**

Winter 2022

*I worked at an information table and informed people about One For the World to raise awareness around global poverty and interest in charity.*

**Executive Member of Queen's BLOOM**

Fall 2022 - ongoing

*I research mental health concepts and strategies and use them to prepare accessible and interactive workshops that I run for children in elementary schools.*

**Co-chair of the Disability and Neurodiversity Alliance**

Fall 2022-ongoing

*I have hired a team and manage them as we complete a variety of projects in service of the goal of making Queen's more accessible. This is a new committee, so I have also prepared from a new plan from scratch as to what the committee will do.*